

Bicycles may be purchased or leased for business travel use if the number of employees choosing to cycle warrants the costs of ownership. Ministries must ensure the following conditions are in place:

- safety equipment is provided (i.e., ASTM, ANSI or SNELL - approved helmets, lights and reflective accessories);
- regular bicycle maintenance provided by a private bicycle shop;
- employees are encouraged to take a cycling safety course or read approved instructional material (i.e., Bike Sense, The British Columbia Bicycle Operators Manual);
- [Bike Sense](#)
- ensure the safekeeping of ministry provided bicycles; and
- Commuting time is comparable to other means of travel (i.e., motor vehicle, public transit).